



## Small Project Proposal: [Name of Project]

### Project information:

Project location	[name]
Point of contact	[name, email]

### Scope of work:

[Detailed description of proposed work]

### Specifications:

- [materials to be used]
- [specifications of the materials]
- [who is completing the work?]

### Timeframe:

[How long is this project going to take to complete and how long will it up installed]

### Project Budget (Must be under \$10,000):

[Describe the main project expenses]